



ST. PETER'S

EPISCOPAL SCHOOL

Job description

Summer Camp Counselor

Reports to: Summer Camp Director

QUALIFICATIONS

- High school graduate
- Personal résumé
- Experience with children is preferred

DESIRABLE TRAITS AND ATTITUDES:

- Positive attitude
- Dependable
- Independent worker and team player
- Organized and efficient
- Motivated
- Professional and ethical

SUPERVISION:

- Responsible for: campers
- Reports to: Camp Director

MAJOR DUTIES AND RESPONSIBILITIES:

- Supervise and monitors campers
- Provide a fun camp atmosphere using weekly themes
- Work as a team to plan and prepare activities
- Communicate with parents regarding camp happenings
- Monitor health and safety of campers
- Maintain a safe, clean, comfortable classroom environment
- Communicate with Director regarding materials and supplies that are needed for weekly activities
- Distribute healthy snacks in morning and afternoon
- Monitor and supervise rest/nap time for children ages 5 and under
- Arrive on time according to shift schedule
- Arrange for a substitute and communicate with Camp Director when unable to work a shift
- Use positive classroom management strategies

RESPONDING TO CAMPER BEHAVIOR

- LOVE THE CAMPER. Let the child know that you care about him/her both in and out of camp.
- BE CONSISTENT. Children are skilled in being able to manipulate situations in their behalf.
- NEVER SET ANY LIMIT, WHICH YOU ARE UNABLE TO ENFORCE. Our basic limits are (1) no one is allowed to hurt himself, (2) no one is allowed to hurt another person, (3) no one is allowed to destroy property, and (4) others have rights that must be respected.
- DO NOT TRY TO REASON WITH A CHILD WHO IS OUT OF CONTROL. Remove the camper from the situation and tell him/her you will talk about it when he/she is calm.
- REJECT BEHAVIOR WITHOUT REJECTING THE CHILD. Try always to communicate your acceptance of the child, particularly during difficult times.
- NEVER USE SARCASM. A statement such as this only tends to make the child angrier.
- NEVER SHAKE, SLAP, HIT, SPANK OR HUMILIATE A CHILD. Punishment should never be associated with food or toilet training.
- PLAYTIME IS IMPORTANT. Children are not allowed to lose more than half of their playtime as a punishment. Playtime for children is a necessary part of their development and educational experience.

EXPECTATIONS ON THE PLAYGROUND

Outdoor play is an important part of our camp program. Counselors should use playground time as an opportunity to observe and facilitate the social skills of and interact with the children. Counselors should remain with the children on the playground, moving from one group to another and using this time to maintain safety. Counselors should refrain from being on mobile devices while supervising children during camp hours.